

June 20, 2016 7:00 P.M.

JONES COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET

TRENTON, NC 28585

MINUTES

COMMISSIONERS PRESENT:

Zack Koonce, Chairperson
Mike Haddock, Commissioner
Joseph Wiggins, Commissioner
Sondra Ipock-Riggs, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Angelica Hall, Clerk

COMMISSIONERS ABSENT:

Frank Emory, Vice-Chairperson

The Chairperson called the meeting to order. Chairperson Zack Koonce gave the invocation. **MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock, and unanimously carried **THAT** the agenda be **APPROVED** with the following additions:

7. Brook Stone Living Water Issues
8. ABC Budget

MOTION made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Mike Haddock, and unanimously carried **THAT** the minutes for the Regular Meeting on June 6, 2016 be **APPROVED**.

PUBLIC COMMENT PERIOD:

No Public Comment

1. BUDGET AMENDMENTS

Mr. Franky Howard presented the Board with Budget Amendments for FY 2015-16.

MOTION made by Commissioner Mike Haddock, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the Budget Amendments be **APPROVED** as presented. A copy of the amendments is marked **EXHIBIT A** and is here by incorporated and made a part of the minutes.

2. DEBT SET-OFF REFUNDS

Mr. Franky Howard presented the Board with a debt-set off refund request from the Tax Office.

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the debt-set off refund request be **APPROVED** as presented. A copy of the request is marked **EXHIBIT B** and is here by incorporated and made a part of the minutes.

3. TAX COLLECTION REPORT

Mr. Franky Howard presented the Board with the Tax Collection Report. Informational only, no action needed by the Board.

4. NCACC CONFERENCE

Mr. Franky Howard presented the Board with information for the NCACC Conference. Informational only, no action needed by the Board.

5. WORKSHOP REQUEST FOR WATER SYSTEM

Mr. Franky Howard announce to the Board the Workshop on the Water Supply Improvement Plan will be held on Monday June 27,2016 at 7:00 p.m. Informational only, no action needed by the Board.

6. JULY 4TH MEETING

Mr. Franky Howard reminded the Board that the Meeting scheduled for July 4, 2016 is cancelled. Informational only, no action needed by the Board.

7. BROOK STONE LIVING WATER ISSUE

Mr. Franky Howard and the Board discussed the Brook Stone Living Water issue. The Board asked that a letter be sent to Brook Stone Living letting them know that Jones County could not assist them with their water issue but will provide them a contact for their concerns.

8. ABC BUDGET

Mr. Franky Howard presented the Annual ABC Board Budget to the Board. **MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the ABC Board budget be **APPROVED** as presented. A copy of this budget is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

COUNTY MANAGER'S REPORT

No Report

COMMISSIONER'S REPORTS

Commissioner Sondra Ipock-Riggs stated her concerns about the water in other areas of the County.

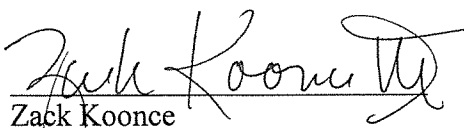
Commissioner Mike Haddock requested an update on FSA coming back to the County.

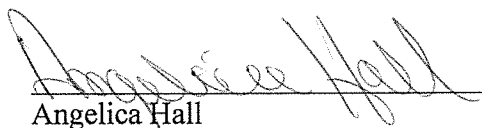
Chairperson Zack Koonce announced the Brock Mill meeting will be Thursday at 6:00 p.m.

PUBLIC COMMENT

No Public Comment

MOTION made by Commissioner Joe Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be **ADJOURN** at 7:45 p.m.


Zack Koonce
Chairman


Angelica Hall
Clerk to the Board

Budget Amendment

Date: 6/20/2016

Fund: 28 - CDBG

Fiscal Year: 2015-2016

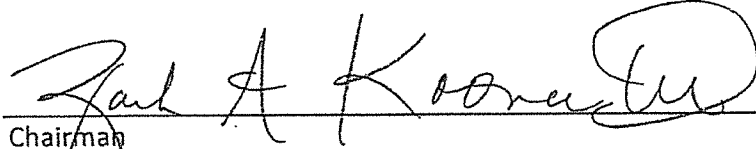
Amendment #33

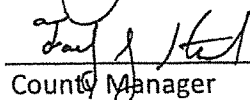
Decrease Expenditures

| | | | |
|-------|-------------------------------|---------------|-----------|
| CDBG | Clearance | 288162 591203 | 11,500.00 |
| CDBG | Water Improvement | 288162 591206 | 2,700.00 |
| CDBG | Road Improvement | 288162 591207 | 2,300.00 |
| CDBG | C-1 Flood Drainage Improvemer | 288162 591212 | 7,000.00 |
| TOTAL | | | 23,500.00 |


Increase Expenditures

| | | | |
|-------|----------------|----------------------------|-----------|
| CDBG | Rehabilitation | 2881 ⁶ 2 591204 | 9,000.00 |
| CDBG | Reconstruction | 2881 ⁶ 2 591224 | 14,500.00 |
| Total | | | 23,500.00 |


Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 6/20/2016

Fund: 11 - Revolving Loan

Fiscal Year: 2015-2016

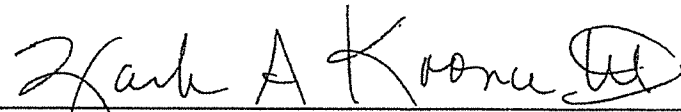
Amendment #34

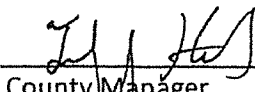
Increase Revenue

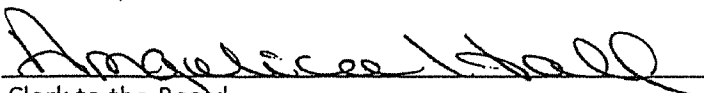
| | | | |
|--------------|----------------|---------------|------------|
| Fund Balance | Revolving Loan | 110991 499100 | 175,000.00 |
| Fund Balance | Revolving Loan | 110991 499100 | 81,126.00 |
| TOTAL | | | 256,126.00 |


Increase Expenditures

| | | | |
|----------------------|----------------------|---------------|------------|
| Economic Development | Capital/Over \$5000 | 114920 550005 | 127,801.00 |
| Economic Development | Capital/Under \$5000 | 114920 550000 | 2,325.00 |
| Economic Development | Contract Maintenance | 114920 544000 | 8,500.00 |
| Economic Development | Miscellaneous | 114920 529900 | 65,000.00 |
| Economic Development | Professional-Other | 114920 519900 | 4,000.00 |
| Economic Development | Legal Fees-Other | 114920 519201 | 48,500.00 |
| Total | | | 256,126.00 |


Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 6/20/2016

Fund: 60 - Water

Fiscal Year: 2015-2016

Amendment #35

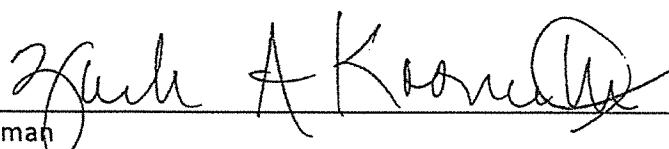

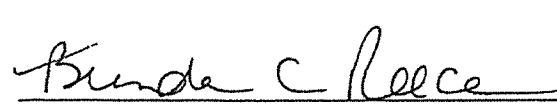
Decrease Expenditures

| | | | |
|----------------|-----------------|-----------------|----------|
| Administration | Salaries | 60-7110-5121-00 | 3,000.00 |
| Administration | FICA | 60-7110-5181-00 | 750.00 |
| Administration | Hospitalization | 60-7110-5183-00 | 600.00 |
| TOTAL | | | 4,350.00 |

Increase Expenditures

| | | | |
|-----------|---------------------|-----------------|----------|
| Raw Water | Salaries | 60-7130-5121-00 | 1,032.00 |
| Raw Water | Salaries - Overtime | 60-7130-5122-00 | 2,500.00 |
| Raw Water | Retirement | 60-7130-5182-00 | 241.00 |
| Raw Water | Hospitalization | 60-7130-5183-00 | 577.00 |
| Raw Water | | | |

| | |
|-------|----------|
| Total | 4,350.00 |
|-------|----------|


Chairman
County Manager
Clerk to the Board
Finance Officer

Budget Amendment

Date: 6/20/2016

Fund: General Fund

Fiscal Year: 2015-2016 Amendment #36

Increase Revenue

| | | | |
|--------------|--------------|------------------|------------|
| Fund Balance | Fund Balance | 11--0991-4991-00 | 105,493.00 |
|--------------|--------------|------------------|------------|

| | | | |
|-------|--|--|------------|
| TOTAL | | | 105,493.00 |
|-------|--|--|------------|

Increase Expenditures

| | | | |
|----------------------|----------------------|-----------------|-----------|
| Governing Body | Board Members | 11-4110-5170-00 | 280.00 |
| Governing Body | FICA | 11-4110-5181-00 | 1,650.00 |
| Governing Body | Hospitalization | 11-4110-5183-00 | 135.00 |
| Administration | Hospitalization | 11-4120-5183-00 | 950.00 |
| Finance | Salaries | 11-4130-5121-00 | 950.00 |
| Finance | Hospitalization | 11-4130-5183-00 | 500.00 |
| Register of Deeds | Salaries | 11-4180-5121-00 | 375.00 |
| Register of Deeds | Hospitalization | 11-4180-5183-00 | 200.00 |
| Housekeeping | Salaries - Part time | 11-4261-5126-00 | 7,840.00 |
| Housekeeping | Salaries | 11-4261-5121-00 | 600.00 |
| Housekeeping | FICA | 11-4261-5181-00 | 520.00 |
| Housekeeping | Retirement | 11-4261-5182-00 | 40.00 |
| Housekeeping | Hospitalization | 11-4261-5183-00 | 255.00 |
| Sheriff | Salaries | 11-4310-5121-00 | 25,000.00 |
| Sheriff | Salaries - Part time | 11-4310-5126-00 | 21,000.00 |
| Sheriff | Salaries - Overtime | 11-4310-5122-00 | 3,000.00 |
| Jail | Salaries - Part time | 11-4320-5126-00 | 20,000.00 |
| Emergency Services | Salaries - Overtime | 11-4370-5122-00 | 11,000.00 |
| Emergency Services | Salaries - Part time | 11-4370-5126-00 | 6,000.00 |
| Emergency Management | Salaries | 11-4371-5121-00 | 210.00 |
| Emergency Management | Hospitalization | 11-4371-5183-00 | 135.00 |
| Solid Waste | FICA | 11-4710-5181-00 | 800.00 |
| Landfill | Salaries - Part time | 11-4720-5126-00 | 1,350.00 |
| Landfill | FICA | 11-4720-5181-00 | 102.00 |
| Landfill | Retirement | 11-4720-5183-00 | 100.00 |
| Soil Conservation | Salaries | 11-4960-5121-00 | 1,080.00 |
| Soil Conservation | Hospitalization | 11-4960-5183-00 | 280.00 |
| Veterans | Salaries - Part time | 11-5820-5126-00 | 430.00 |

| | | | |
|--------------|-------------------------|-----------------|------------|
| Veterans | FICA | 11-5820-5181-00 | 35.00 |
| Veterans | Retirement | 11-5820-5183-00 | 30.00 |
| Civic Center | Salaries | 11-6160-5121-00 | 500.00 |
| Civic Center | Separation Allowance | 11-6160-5133-00 | 60.00 |
| Civic Center | Law Officers Retirement | 11-6160-5184-00 | 86.00 |
| Total | | | 105,493.00 |

Chairman

Paul A. Kronley

County Manager

2/8/16

Clerk to the Board

Amelia Hall

Finance Officer

Brenda Choece

Budget Amendment

Date: 6/20/2016

Fund: 11-General

Fiscal Year: 2015-2016

Amendment #37

Decrease Expenditures

| | | | |
|----------------|----------------------|-----------------|-----------|
| Administration | Capital/Under \$5000 | 11-4120-5500-00 | 8,800.00 |
| Jail | Inmate Housing | 11-4320-5299-28 | 40,000.00 |

| | | | |
|-------|--|--|-----------|
| TOTAL | | | 48,800.00 |
|-------|--|--|-----------|

Increase Expenditures

| | | | |
|--------------------|----------------------|-----------------|-----------|
| Board of Elections | Capital/Under \$5000 | 11-4170-5500-00 | 8,800.00 |
| Jail | Capital-Vehicles | 11-4320-5540-00 | 40,000.00 |

| | | | |
|-------|--|--|-----------|
| Total | | | 48,800.00 |
|-------|--|--|-----------|

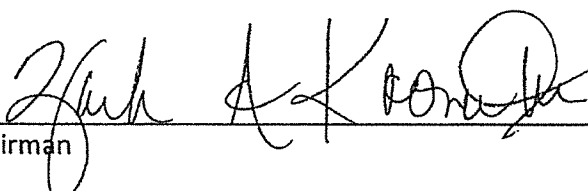
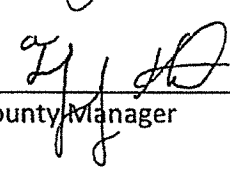
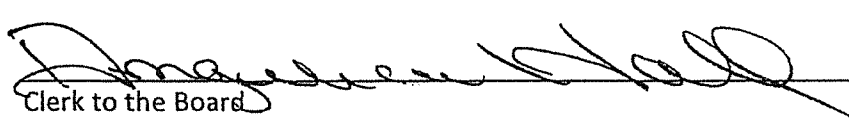


Chairman
County Manager
Clerk to the Board
Finance Officer

EXHIBIT B

| NAME | AMOUNT | ACCOUNT |
|-------------------------------|----------|---------|
| MALCOM F SUGGS | \$145.80 | 31039 |
| PO BOX 2271 | | |
| KINSTON, NC 28501 | | |
| SUMMARY: Total Rec'd \$504.36 | | |
| Less refund | -145.8 | |
| Total Debt Setoff | \$358.56 | |

Jones County A B C Board

P.O. Box 86
Trenton, N.C. 28585
252-448-3251

OVERVIEW OF THE JONES COUNTY ABC BOARD BUDGET FOR THE 2016-17 FISCAL
YEAR

THE JONES COUNTY ABC BOARD HAS HISTORICALLY PROVEN ITSELF TO BE A SOLVENT ASPECT OF LOCAL GOVERNMENT. LEGISLATIVE CHANGES TO THE STATE'S ABC SYSTEM OVER THE LAST SEVERAL YEARS HAVE MADE DRAMATIC IMPACTS TO THE ABC SYSTEM AS A WHOLE. AND TO THE SMALLER BOARDS IN PARTICULAR. THE MOST DRAMATIC CHANGE WAS A 25% INCREASE IN THE STATE'S ALCOHOLIC BEVERAGE EXCISE TAX IN 2009. THESE CHANGES, ALTHOUGH BRINGING IN NEEDED REVENUE TO THE STATE'S GENERAL FUND (AS WELL AS OTHER LOCAL FUNDS), HAVE NECESSITATED SWEEPING CHANGES FOR ALL NORTH CAROLINA ABC BOARDS, RESULTING IN REDUCED REVENUES FOR LOCAL APPOINTING AUTHORITIES, AND EVEN THE CLOSING OF SOME STORES.

THE NORTH CAROLINA ABC COMMISSION HAS ADVISED THE BOARD THAT MEASURES NEEDED TO BE INSTITUTED TO INCREASE THE PROFITABILITY OF THE JONES COUNTY ABC BOARD IN ORDER FOR THE BOARD TO REMAIN VIABLE. AS A RESULT OF THE COMMISSION'S RECOMMENDATIONS, THE BOARD VOTED TO REDUCE ALL STORE HOURS FROM 52 HOURS PER WEEK TO 40 HOURS PER WEEK, BEGINNING FEBRUARY 2, 2015. THIS ACTION INCREASED HOURLY SALES PRODUCTIVITY FROM APPROXIMATELY \$113.00 PER HOUR TO APPROXIMATELY \$131.00 PER HOUR, OR ABOUT A 16% INCREASE. THE REDUCTION IN STORE HOURS WAS ACCOMPANIED WITH A CORRESPONDING DECREASE IN OVERALL PAYROLL OF APPROXIMATELY 23%. THE BOARD OPTED TO INCREASE OVERALL STORE OPERATING HOURS FROM 40 HOURS PER WEEK TO 50 HOURS PER WEEK PER STORE BEGINNING MARCH 18, 2016. ON THE RECOMMENDATIONS OF LOCAL CUSTOMERS, ESPECIALLY AT THE WYSE FORK LOCATION, THE BOARD WILL CONTINUE TO MONITOR HOURLY PRODUCTIVITY WITH AN EYE TO POTENTIALLY REDUCING HOURS DURING THE LEAST PRODUCTIVE MONTHS.

THE JONES COUNTY ABC BOARD IS ACTIVELY WORKING TO IMPROVE ITS OVERALL FISCAL SOUNDNESS WHILE ENSURING OUTSTANDING CUSTOMER SERVICE AND

ALCOHOLIC BEVERAGE CONTROL IN JONES COUNTY. THEREFORE THE BOARD PRESENTS ITS 2016-17 ANNUAL BUDGET WITH THE FOLLOWING CONSIDERATIONS:

- 1.) THE BOARD ANTICIPATES SALES TO REMAIN ESSENTIALLY FLAT AT APPROXIMATELY \$894,000 DURING THE 2016-17 FISCAL YEAR.
- 2.) THE OVERALL COST OF GOODS SOLD (INCLUDING NC EXCISE TAX AND BOTTLE TAX) TO BE \$680,000.
- 3.) THE OVERALL PAYROLL (INCLUDING MATCHING DEDUCTIONS AND WITHHOLDINGS) TO BE APPROXIMATELY \$135,100.
- 4.) NET PROFIT IS ESTIMATED TO BE \$1816. WITH THE BOARD'S REQUEST TO RETAIN SAID PROFIT TO HELP OFFSET A CARRY-OVER LOSS OF APPROXIMATELY \$29,000.00 FROM PREVIOUS FISCAL YEARS.

THE BOARD ALSO PRESENTS THE FOLLOWING POINTS FOR THE COMMISSIONERS' CONSIDERATION. WITH REGARDS TO FUTURE PLANS:

- 1.) BEGINNING MAY 1, 2015, THE BAILMENT SURCHARGE INCREASED FROM \$2.40 TO \$2.90 PER CASE. SIMULTANEOUSLY, THE NORTH CAROLINA ABC COMMISSION INCREASED THE GROSS PROFIT FORMULA FROM 39% TO 39.5% TO HELP OFFSET THE ADDITIONAL COST. THE BOARD IS UNCERTAIN AS TO THE OVERALL EFFECT THESE ACTIONS WILL HAVE ON THE BOARD'S PROFITABILITY.
- 2.) THE BOARD WILL CONTINUE TO MONITOR SALES IN ORDER TO DETERMINE THE MOST PRODUCTIVE BUSINESS HOURS. AND MAY CONSERVATIVELY ELECT TO REDUCE STORE BUSINESS HOURS DURING THE SLOWEST BUSINESS MONTHS.
- 3.) PER STATE OF NORTH CAROLINA GENERAL STATUTE (18B-501) THE BOARD IS CURRENTLY NEGOTIATING A LAW-ENFORCEMENT CONTRACT WITH THE JONES COUNTY SHERIFF'S DEPARTMENT.
- 4.) U.S. HIGHWAY 17 IS SCHEDULED TO BYPASS THE POLLOCKSVILLE ABC STORE AT SOME INDETERMINATE TIME IN THE FUTURE. WHICH MAY NECESSITATE THE RELOCATION OR CLOSING OF THE STORE. THE STORE, HOWEVER, WILL STILL NEED TO BE MAINTAINED AND SOMEWHAT RENOVATED UNTIL SUCH TIME AS THE BYPASS IS

COMPLETED. SOME OF THE PROPOSED RENOVATIONS INCLUDE UPGRADING THE PRESENT ELECTRICAL SYSTEM, REPAIRING THE ROOF, UPGRADING THE SHELVING, REPAIRING OR REPLACING THE CEILING, AND UPGRADING OUTSIDE SECURITY LIGHTING.

5.) THE BOARD ANTICIPATES THE NEED TO UPGRADE THE CURRENT AGING OFFICE SERVERS AND UPGRADING SOFTWARE AS WELL IN ORDER TO TO REMAIN COMPLIANT WITH OUR SOFTWARE SERVICE PROVIDERS

JONES COUNTY ABC BOARD

P.O. BOX 86

TRENTON, NC 28585

BOARD RESOLUTION TO ADOPT FY 2016-17 BUDGET

| Account Number | Account Description | Estimated Budget As of 6/30/16 | Estimated Budget FY 2016-17 |
|---------------------------|------------------------|-----------------------------------|--------------------------------|
| 40100-(001-004) | Liquor Sales | 894,000 | 894,000 |
| 41000-070 | Investment Income | 6 | 6 |
| Totals | | 894,006 | 894,006 |
| 53100-(001-004) | NC Excise Tax | 200,000 | 200,000 |
| 53200-(001-004) | Rehab Tax | 3,590 | 4,000 |
| Totals | | 203,590 | 204,000 |
| 60000-(001-004) | Cost of Goods | 476,000 | 476,000 |
| | COGS+TAX | 679,590 | 680,000 |
| Gross Profit | | 214,416 | 214,006 |
| 70100-(001-070) | Salaries & Wages | 110,319 | 110,000 |
| 70200-(001-070) | Payroll Taxes | 8,439 | 9,000 |
| 70300-(001-070) | Retirement | 5,936 | 6,100 |
| 70400-(001-070) | Group Insurance | 9,832 | 10,000 |
| | Unemployment Insurance | | |
| GROSS PAYROLL, W/H, TAXES | | 134,526 | 135,100 |
| 74400-070 | Board Member Travel | 2,307 | 2,800 |
| 71000-003 | Rent | 5,040 | 5,040 |
| 71200-(001-004) | Building Repairs | 5,000 | 4,000 |

| | | | |
|-------------------------------|-----------------------|---------|---------|
| 71300-(001-070) | Equipment Repairs | 1,000 | 1,000 |
| 71400-(001-004) | Utilities | 10,139 | 12,000 |
| 71500-(001-070) | Telephone | 4,127 | 4,300 |
| 72000-(001-070) | Insurance-General | 11,010 | 12,000 |
| 72200-(001-070) | Store Supplies | 1,536 | 1,650 |
| 72800-060 | Delivery | 1,056 | 2,000 |
| 73000-(001-070) | Office Supplies | 408 | 1,000 |
| 73800-(001-070) | Postage | 495 | 500 |
| 74000-(001-070) | Professional Fees | 5,000 | 5,000 |
| 74200 | Dues & Subs. | 117 | 250 |
| 70000-(001-004) | Grounds Maint. | 2,970 | 3,500 |
| 73400-(001-070) | Maintenance Agreement | 5,841 | 6,200 |
| 75000-(001-070) | Security | 555 | 600 |
| 75600/75600-060 | Vehicle | 1,035 | 1,000 |
| 77900-070(75%) | Cr. Cd. Processing | 9,336 | 9,800 |
| 71300-(001-070) | Equip. Lease | | |
| 78000-(001-070) | MISC. | 382 | 800 |
| 77900-070(25%) | BANK SVC. CHG. | 3,360 | 3,500 |
| Total expenses (inc. payroll) | | 205,240 | 212,040 |
| ESTIMATED NET PROFIT | | 9176 | 1816 |

SUMMARY OF FY 2016-17 BUDGET

ESTIMATED SALES FOR FY 2016-17: \$894,000

ESTIMATED COST OF GOODS SOLD FOR FY 2016-17: \$680,000

ESTIMATED OPERATING EXPENSES (INC. PAYROLL) FOR FY 2016-17: \$212,040

ESTIMATED NET PROFIT FOR FY 2016-17: \$1,816

SUMMARY OF FY 2016-17 BUDGET


| | |
|--|-----------|
| ESTIMATED SALES FOR FY 2016-17: | \$894,000 |
| ESTIMATED COST OF GOODS SOLD FOR FY 2016-17: | \$680,000 |
| ESTIMATED OPERATING EXPENSES (INC. PAYROLL) FOR FY 2016-17: | \$212,040 |
| ESTIMATED NET PROFIT FOR FY 2016-17: | \$1.816 |

THEREFORE, LET IT BE RESOLVED

THAT THE AFOREMENTIONED PROPOSED BUDGET FOR THE 2016-17

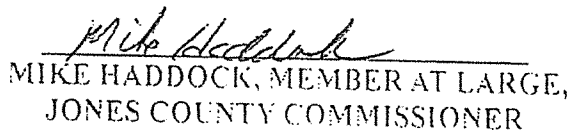
FISCAL YEAR BE APPROVED BY THE JONES COUNTY ABC BOARD

ON THIS TWENTIETH DAY OF JUNE, 2016.


LUTHER COX, CHAIRMAN

JAMES HARPER, BOARD MEMBER


TIMOTHY SANDERSON, BOARD MEMBER


MIKE HADDOCK, MEMBER AT LARGE,
JONES COUNTY COMMISSIONER

FRANK EMORY, MEMBER AT LARGE,
JONES COUNTY COMMISSIONERS

JUNE 27, 2016 7:00 P.M.

JONES COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING

JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET

TRENTON, NC 28585

MINUTES

COMMISSIONERS PRESENT:

Zack Koonce, Chairperson
Frank Emory, Vice-Chairperson
Mike Haddock, Commissioner
Sondra Ipock-Riggs, Commissioner
Joseph Wiggins, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Angelica Hall, Clerk

COMMISSIONERS ABSENT:

The Chairperson called the meeting to order and Commissioner Mike Haddock gave the invocation :

Mr. Franky Howard presented the Board with Budget Amendments for FY 2015-16.

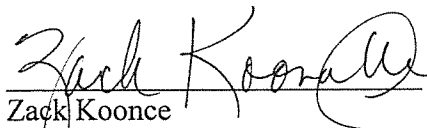
MOTION made by Commissioner Mike Haddock, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the Budget Amendments 38-54 be **APPROVED** as presented. A copy of the amendments are marked **EXHIBIT A** and is here by incorporated and made a part of the minutes.

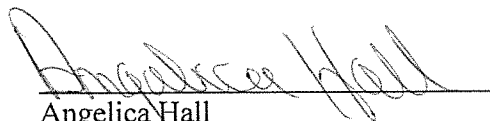
Mr. Rich Moore presented the Board with detailed information on the Water System Improvement Project. The Board did have discussion and questions for Mr. Moore.

Mr. Moore requested a motion approving Project Engineer to proceed with land appraisals and contacting land owners for the procurement of property needed for the project.

MOTION made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and carried **THAT** the Project Engineer proceed with land appraisals and contacting land owners for procurement of property needed for the project be **APPROVED** as presented. Motion was **OPPOSED** by Commissioner Sondra Ipock-Riggs. A copy of this presentation is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be **ADJOURNED** at 8:30 pm.


Zack Koonce
Chairman


Angelica Hall
Clerk to the Board